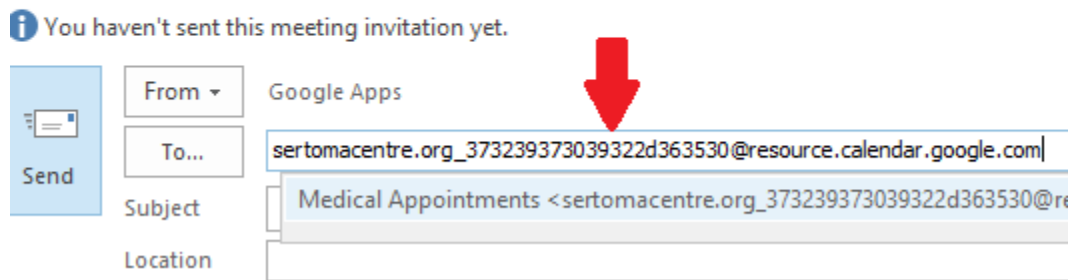
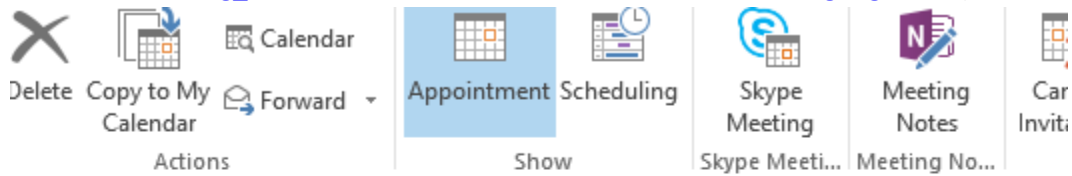


Google has presented a quick work around solution for getting event details to show up on a shared calendar.

1. Create a scheduled event on either your personal calendar or create a new calendar specifically for scheduling purposes.
2. Select the option to Invite Attendees



3. Use the calendar's resource address as an email address so the invite can be sent to the resource Calendar. (For example the Medical Appointments calendar address is sertomacentre.org_373239373039322d363530@resource.calendar.google.com)



4. Send the invite and it will then reserve the spot on the Resource Calendar.
5. Re-open the invite that you created on either your personal or new calendar. Add the Event details under the End Time.



6. Once you have entered all you information press the Send Button and this will update the event on the Resource Calendar.